

## STAMBOURNE PARISH COUNCIL

**Minutes of the meeting held on Thursday 15 November 2018 at 7.30pm in the village hall, Stambourne**

### **PRESENT:**

Mr Martyn Fall (Chair)  
Mrs Val Kerrison  
Mrs Vanessa Young

Mr Michael Crago  
Mrs Karen Grant  
Mr Neil Pyman

### **ALSO PRESENT:**

Cllr Van Dulken  
Mr O Pickess

### **CLERK:**

Mrs Deborah Hilliard

Mr Pickess was invited to speak. He put a suggestion to the Parish Council which was to remember the seven men shown on the war memorial. He suggested that the parish council obtain 7 oak saplings, one for each person on the memorial, and plant them at 3 locations throughout the village – 4 on the triangle at the junction of Church Road, Chapel End Way and Wesley End Road, 2 on The Green, Chapel End Way and 1 on the playing field. He had found a supplier who could provide 175cm high saplings at £40 per tree. The parish council were in support of the idea and agreed to proceed. It was noted that Mr Pickess would need assistance to clear some undergrowth from the triangle site.

He further advised that the ash tree on the playing field needs topping and to remove the dead cherry tree. It was agreed this work could take place in the Spring.

Mr Pickess also suggested that a leaf guard be put over the gutter to the rear of the pavilion to stop leaves from blocking it. This will be considered.

Mr Pickess also suggested that a window be installed to allow light into the new disabled toilet area. However, he was advised that the original window had been blocked up and to put in a window may affect the structure of the building.

### **18/79 Apologies for Absence**

Andrew Drysdale.

### **18/80 Declaration of Interests, personal or prejudicial**

None.

### **18/81 Minutes of the meeting held on 15 September 2018**

The minutes of the meeting held on 15 September 2018 were agreed as a correct record and signed.

### **18/82 Matters Arising**

None.

### **18/83 Report of District Councillor**

Cllr van Dulken gave a verbal report. He advised the parish council about the proposed library closures made by ECC. It was noted he intended to oppose the proposal and there will be an open meeting about this.

The proposed new medical centre to be located at Sible Hedingham opposite the library is moving ahead. Both surgeries have now agreed to the proposal. He will keep the parish council advised of developments.

Martyn asked for an updated of the situation regarding the proposal by ECC to close the road in Finchingfield whilst the bridge is renovated. Cllr van Dulken advised there has been no positive news about putting in a temporary bridge but he will make some further enquiries.

The report was noted.

### **18/84 Pavilion**

The following points were noted:-

- The water system has been drained ready for winter.
- Martyn will work on replacing the rotten shutters through the winter months.
- Martyn will take the mobile picnic table home and repaint it ready for the spring. He will need some assistance with lifting and transporting it.
- Martyn will repair the guttering.

### **18/85 Playing Field**

- Playdale have not yet been to repair the rotten wooden posts on the climbing frame. Debbie will follow this up.
- Martyn has the bollards which need to be installed. This will be done after Christmas.
- The topping of the Ash tree and removal of the Cherry tree will be discussed in January with a view to carrying out the work in the spring.
- As per Mr Pickess' suggestion above – the parish council will obtain 7 oak trees + stakes and ties to commemorate the 7 men on the war memorial. Debbie will liaise with the supplier.

### **18/86 Highways**

- The fingerpost at the junction of Old Hall Lane and Birdbrook Road has fallen down as the post is rotted. Debbie will report this in.
- The road sign for Cornish Hall End in Stambourne needs repair – Martyn Fall will do this.
- Birdbrook corner – Gigaclear have installed the green box over the top of the ditch, blocking it, which is causing water to run over the road. Debbie will report this.



**18/87 Footpaths**

Nothing to report.

**18/88 Planning**

Nothing to report.

**18/89 Bonfire Night**

A summary meeting was held on 14 November. It was noted that the night was a great success and very well supported, giving a profit of around £2,000. Thank you to everyone who helped to organise the event. An item will be put in the newsletter. It was agreed to give a donation of £150 to Stambourne Silver Link towards their Christmas lunch.

**18/90 Correspondence**

Nothing to report.

**18/91 Network Meeting**

It was noted the Network 5 meeting had been postponed due to lack of response. It will be re-arranged for the new year. Debbie will liaise with Kaaren Berry to set a new date.

*Mr Pickess left the meeting.*

**18/92 Budget**

The budget forms had been circulated prior to the meeting. As there were no major changes envisaged it was noted that the budget was likely to remain as per 2018/19. It was agreed to await the Localism Fund information from BDC in December 2018 before agreeing the final budget amount at the January meeting.

**18/93 Finance**

Accounts Paid

|  |         |
|--|---------|
| Eon  | £35.36  |
| Mrs V Young (reimburse for pavilion items) | £14.22  |
| PKF Littlejohn (audit)                     | £240.00 |
| Robin Taylor (oak posts)                   | £419.97 |
| Paul Clark Printing                        | £84.00  |
| Paul Clark Printing                        | £94.00  |
| Anglian Water                              | £48.49  |
| Bonfire Night cash float                   | £600.00 |

Accounts to be paid

|   |           |
|---|-----------|
| Mrs D Hilliard (wages)                  | £725.00   |
| Paul Gill (CIF)                         | £4,820.00 |
| We Do Signs and Labels Ltd              | £24.00    |
| Eon                                     | £28.81    |
| M & N Pyman (2 <sup>nd</sup> verge cut) | £723.60   |

John Vale (repainting of pavilion exterior) £490.00

Monies Received

|   |           |
|---|-----------|
| 2 <sup>nd</sup> half precept                  | £3,818.00 |
| Pavilion donation form Village Fete           | £1,000.00 |
| Pavilion use through summer                   | £78.00    |
| Bank Interest                                 | £3.02     |
| BDC Streetscene                               | £784.44   |
| Councillors' Community Grant (play equipment) | £500.00   |

Estimated balances at 8 November 2018

|                                     |                   |
|-------------------------------------|-------------------|
| Balance of Current Account          | £14,501.02        |
| Balance of Business Reserve Account | <u>£ 6,067.94</u> |
| Total                               | £20,568.96        |
| Balance of Bonfire Fund             | <u>£6,415.64</u>  |
| Balance of General Fund             | £14,153.32        |

The figures were noted. However, it was agreed that due to the sums of money involved with Bonfire night and CIF fund work, that Debbie will recalculate the figures and issue an update to the parish council.

**18/94 Any Other Business**

- It was agreed that Martyn will put up the Christmas lights on the tree near the entrance to the playing field.
- It was noted that County Broadband have arranged a public meeting to take place in the village hall on 22 November to discuss sign-up to their services.
- Rural crime – Mr van Dulken asked if the village had suffered any crime. He was advised that it was very much an issue with some parish councillors having farm machinery stolen and various sheds and outbuildings being broken into through the village. A parish councillor had attended a police meeting recently but there was no positive outcome to this.

**18/95 Date of Next Meeting**

The next meeting will take place on Wednesday 16 January 2019 at 7.00pm in the village hall.

There being no further business to discuss the meeting ended at approximately 8.20pm.

Signed:  .....

Dated:  .....